



Executive and General Meeting

Monday, 11th December 2006

Queanbeyan City Council Chambers

1 Opening

The meeting was opened at 6:20 pm with Lynton Bond (President) in the Chair. A warm welcome was extended to all present.

2 Attendance / Apologies

In attendance were Lynton Bond, Tom Baker, Sandra Lloyd, John Bruggeman, Charles McDonald, Bruce Taloni, Maryke Booth, and Claudia Nye.

Welcome Tom Nilsen from the UMCCC.

3 Minutes of 13th November 2006.

Motion: S Lloyd / C McDonald

“That minutes be accepted”

Carried.

4 Business Arising

- (a) Coordinator Milestones – 1st draft prepared and submitted to Env. ACT.
- (b) Display trailer progressing.
- (c) Sustainability newsletter in Qbn. Age and possibly in other local papers. Tom is coordinating this.

5 Correspondence List - Coordinator.

- (a) Nil.

6 Accounts (Maryke Booth).

- (a) Main A/c \$236,582, General Exp. \$11,000 approx.
- (b) Signed off on ACT Environment Grant for Urban Stormwater Education Initiative, approximately \$15,000 GST excl.

Motion: C McDonald / C Nye

“That Accounts report be accepted”

Carried.

7 President's Reports (Lynton Bond) New and outstanding business.

- (a) Coordinator Recruitment, an offer has been made to one applicant and has been accepted for a January '07 start. We had 10 applicants, with 5 put on the short list.
- (b) MCS rollout continues. \$10,000 underspent on Perennial Pastures Project seeking a variation, training projects required (property management plans, landscape function analysis etc.)
- (c) M-CHiP brochure, progressing. Not so wordy now. Review banner photo.

- (d) Procedures Manual, has to be ready for the new coordinators starting date. Sent to John Francis, CMA, for review.
- (e) Communications Strategy, on hold.
- (f) Stormwater Initiative. Money is in the bank for this project. Still waiting for a new Urban Wetlands Coordinator.
- (g) Foxes. A DNA sampling project has started at U.W.A; Lynton has requested some kits for MCG and UMLC.

8 Other Business.

- (a) Tom Baker talked about an article in the Chronicle regarding the Australian Water Fund.
- (b) Tom Nilsen from UMCCC talked about willows removal projects on the upper Murrumbidgee River and its catchments upstream of Burrinjuck Dam. He will be mapping past willow removal work and accessing Catchment Group willow removal activities in their catchments. He has funding for a 2 year project. His office is with Env. ACT. Contact details – Phone 6207 1354, email – tom.nilsen@act.gov.au . National Willows Program workshops organised by the Victorian Govt. Dept. of Primary Industries last week. The aim is to extend workshops into the catchment groups. Lynton has resource kits and CD’s which have a Willows Identification Guide.
- (c) “Life In The Suburbs” display at CSIRO Discovery Center. Maryke spoke of the dramas and cost involved with lending a display case for the exhibit. \$250 freight bill. Discussed options to try and recoup some of the costs from CSIRO and/or ANU.

9 Next Meeting, no meeting for January; instead an informal get-together to meet the new coordinator proposed shortly after commencing employment, venue and date TBA.

10 Closure

The meeting was closed at 7.05 pm.

A MERRY CHRISTMAS AND A HAPPY NEW YEAR TO ALL.

Action By	Details	Start Date	Due Date	Completed
All	Feedback on M-ChiP brochure	19-06-06	10-07-06	Yes
All	Review Communications Strategy draft	10-07-06	14-08-06	On going
LB	Distribute trailer quotes and concept sketch to partners for agreement	10-07-06	14-08-06	Yes
HC/LB	Prepare Milestones for 2006-07 and 2007-08 Funding Agreement with ACT	10-04-06	30-06-06	submitted to EACT
MB/BT	Display Trailer quotes and final design	14-08-06	11-09-06	
HC/BT	“Test drive” the Communications Plan on an activity	14-08-06	11-09-06	
HC	Complete media plan for Sony camera and return to LAL	08-05-06	19-06-06	
TB	Sustainability Newsletter contribution	11/12/06	mid-January?	

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(Chairman)

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(Date)