



Executive Planning Meeting

Monday 14th January 2007

CMA Offices – Riverside Plaza, Queanbeyan

1 Opening

The meeting was opened at 3:08 pm with Lynton Bond (President) in the Chair. A warm welcome was extended to all present.

2 Attendance / Apologies

In attendance were Lynton Bond, Sandra Lloyd, Bruce Taloni, John Bruggeman, Jim Arnold, Maryke Booth, Claudia Nye, Tom Baker, Margaret Piper and Zoe Wood.

3 Minutes of 10th December 2007.

Motion: Claudia Nye / Maryke Booth

“That the minutes be accepted.”

Carried.

4 Business Arising – From table at end of minutes.

- (a) “About the Molonglo” brochure printing – awaiting variation approval.
- (b) Gift voucher for Helen purchased.
- (c) Weeds fact sheets done.

5 Planning Meeting.

(a) Purpose of Meeting:

- Define Role
- Review current projects/achievements
- Review required and potential projects
- Define priorities
- Identify which Current/potential projects fit best with our priorities
- Identify which projects we should start/continue/discontinue
- How to proceed

(b) Our Vision for the Molonglo Catchment Group:

Recognised as the community voice of the Molonglo Catchment.

(c) Our Mission:

Encourage and assist the community of the Molonglo Catchment to furthering understanding, skills, motivation and capacity in achieving sustainable use and management of our natural and cultural resources.

(d) At this point extensive discussion of planning issues began, setting out details on the white

board. Zoe will gather the results, process them and email the final result to the committee as no details were finalised on the day.

6 Next Meeting.

Executive and General Meeting, Monday 11th February '08, 6:00 pm, QCC Chambers.

7 Closure.

The meeting was closed at 6:30 pm.

Action By	Details	Start Date	Due Date	Completed
BT/ZW	“Test drive” the Communications Plan on an activity (Hoskinstown Weeds Field Day)	14-08-07	11-09-07	Completed
LB/ZW	Draft business plan based on Murrumbidgee Landcare model	12/2/07	ASAP	
LB	Seek variation to MCS3 for increased subsidy rates for perennial pastures in line with current charges.	12/2/07	12/3/07	Submitted awaiting response
MB	Bumper sticker price quote	10/9/07	8/10/07	Completed
TB/LB/ZW	Prepare project proposal to scope art in NRM extension of Along the Molonglo	2/11/07	10/12/07	
LB/MB	Gift voucher, \$50 from Botanic Gardens Bookshop for Helen	10/12/07	14/1/08	Completed
ZW	Weeds Fact Sheets, get quote for additional pages.	10/12/07	14/1/08	Completed
All	Nominate delegate for CCSERAC at Strategy Meeting	10/12/07	14/1/08	
All	Nominate delegate for Canb. Environment Centre at Strategy Meeting	10/12/07	14/1/08	
ZW	Quotes for “About the Molonglo” brochure printing	10/12/07	14/1/08	Completed
ZW	List project deadlines and prepare advice on priorities	14/1/08	11/2/08	

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(Chairman)

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(Date)