



Executive and General Meeting

Monday, 12th March 2007

Queanbeyan City Council Chambers – Committee Room 1

1 Opening

The meeting was opened at 6:15 pm with Lynton Bond (President) in the Chair. A warm welcome was extended to all present.

2 Attendance / Apologies

In attendance were Lynton Bond, Tom Baker, John Bruggeman, Claudia Nye, Maryke Booth, and Zoe Wood.

Apologies were received from Sandra Lloyd.

3 Minutes of 12th March 2007.

Motion: C Nye / Tom Baker

“That minutes be accepted.”

Carried.

4 Business Arising

- (a) LBGWMP – printers proof done.
- (b) Milestones – sent to John Feint, no action yet.

5 Correspondence List.

- (a) K2C project – letter of support for funding application.
- (b) Letter from Envirofund regarding Carwoola Revegetation Project, approx \$1,600 funding for revegetation.

6 Accounts (Maryke Booth).

- (a) Invoice from the CMA for Heather Colman and Zoe Wood’s pay.

7 President’s Reports (Lynton Bond) New and outstanding business.

- (a) Friends of Mt. Majura finalised their ACT Environment Grant acquittal.
- (b) LBGWMP is at the printers – outstanding appearance.

- (c) Canberra Stormwater Education Initiative, Jennie Gilles is working on the proposals to maintain consistency.
- (d) “Along The Molonglo” art prize, Tom is organising letters to potential sponsors. Exhibit will be held at Floriade this year. Potential to promote the MCG and fellow stake holders and use our new display trailer.
- (e) Murrumbidgee Landcare Inc. Strategy Plan – Business Plan, a first draft has been prepared.
- (f) K2C – Scottsdale, usefulness of grasslands for species migration. A meeting of partners was held on 8th March. Outcomes will be presented shortly.
- (g) Display Trailer - \$8,000 for fit-out, still finalising this with stakeholders.
- (h) Enviro Fund now open, both in NSW and the ACT. Weeds in exceptional circumstances targeted. \$4,000/km for fencing. Volunteer in-kind labour valued at \$30/ hour. Zoe will be intermediary for funding applications. Her targets are weeds, feral animals and urban stormwater.

8 Coordinators Report (Zoe Wood).

- (a) Work plan update.
- (b) Weed Education Package, aim to make an info pack on the 20 main weeds for the Molonglo catchment. How are weeds lists devised? What role does Council and State Government play?
- (c) Weed training for Landcare/Parkcare/Landholders. Development stage at present with local bodies involved.
- (d) M-CHiP brochure, 3 versions now.
- (e) Communications Strategy, Zoe has an easier to use strategy now, which she will trial on “weeds”.
- (f) National Tree Day, 29th July.
- (g) Future Meetings. Do we need to hold meetings during the day, and where? Lunch time meeting nearer to peoples work, perhaps?
- (h) National Willows Research Forum/Willow Workshop. Zoe attended, fantastic. Forms for assessing willows and sawfly in your area are available.
- (i) Friends of Googong, Enviro Fund application for weeds and revegetation.
- (j) Lanyon Garden Festival, 24th and 25th March, 10:00 to 4:00. Focussing on Environmental Weeds. Steve Welsh needs volunteers to assist on the weekend (6207 7131).
- (k) Tidbinbilla Extravaganza, 15th April, 11:00-3:00 pm. “Get Involved, Make A Difference”.

9 Other Business.

- (a) Earth Tech was at Claudia’s place recently, monitoring willow work. Dieback was sufficient, acceptable being 85%? CMA, Claudia and Sandy all being concerned about the result. National Parks doing willow eradication in the park.

10 **Next Meeting.**

Monday 16th April, QCCC.

11 **Closure.**

The meeting was closed at 7:25 pm.

| Action By | Details | Start Date | Due Date | Completed |
|-----------|---|------------|--------------|-------------------|
| All | Review Communications Strategy draft | 10-07-06 | 14-08-06 | On going |
| HC/LB | Prepare Milestones for 2006-07 and 2007-08 Funding Agreement with ACT | 10-04-06 | 30-06-06 | submitted to EACT |
| MB/BT | Display Trailer quotes and final design | 14-08-06 | 11-09-06 | completed |
| HC/BT | “Test drive” the Communications Plan on an activity | 14-08-06 | 11-09-06 | |
| HC | Complete media plan for Sony camera and return to LAL | 08-05-06 | 19-06-06 | |
| TB | Sustainability Newsletter contribution | 11/12/06 | mid-January? | completed |
| LB/ZW | Draft business plan based on Murrumbidgee Landcare model | 12/2/07 | ASAP | |
| MB/BT | Trailer signage and fit-out | 12/2/07 | ASAP | |
| MB/ZW | Imprest account established for coordinator | 12/2/07 | ASAP | completed |
| LB | Seek variation to MCS2 for PMP training instead of perennial pastures | 12/2/07 | 12/3/07 | |

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(Chairman)

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(Date)